

RESOLUTION: APPROVE HIRING OF 2025 SUMMER RECREATION EMPLOYEES

WHEREAS, the Town of Collins sponsors a Summer Recreation program for the purpose of providing activities for the youth of our town and to provide employment, and

WHEREAS, the Town wishes to fill the positions necessary to carry out this program, and

WHEREAS, the Town advertised for the positions of Recreation Supervisor PT and Recreation Attendants and the Personnel Committee along with the Recreation Director interviewed applicants responding to this ad.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Collins follow the recommendations of the Personnel Committee and hire the following applicants for the 2025 summer program to run from Monday, July 7, 2025 through Friday, August 15, 2025.

Recreation Supervisor PT at \$18.16 per hour: Thomas McMullen

Recreation Attendants at \$15.95 per hour: Brendin Diebel, Alivia Capozzi, Hailey Christopher, Josalyn Degenfelder, Chase Bolen, Malarie Carroll, Emily Pound, Lily Nuwer, Jeffrey Whipple Jr., Erin Barker, Miley Gominiak, Christopher Payne, Alternate, and Helena Wallschlaeger, Alternate.

RESOLUTION: AUTHORIZE PRE-PAYMENT OF TOWN EMPLOYEE REGISTRATIONS TO ATTEND 06/05/25 LOCAL GOVERNMENT CONFERENCE

WHEREAS, the Town desires that its employees attend training sessions relative to their positions within the Town, and

WHEREAS. The 2025 Local Government Conference presented by the Southern Tier West Regional Planning & Development Board to be held on June 5, 2025, will be presenting training sessions relative to most Town positions.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby authorizes pre-payment of registration fees for those Town employees wishing to attend the 2025 Local Government Conference, at \$55.00 each.

RESOLUTION: DECLARE MISCELLANEOUS EQUIPMENT AS SURPLUS

Motion made by _____, seconded by _____, to declare the following Miscellaneous Equipment as surplus, with the two (2) laptop computers disposed of as scrap with all computers hard drives being removed and destroyed and the 175-gallon water tank to be sold on Auctions International:

NEC Versa 2000 D Laptop, Model PC-6010-4131W, Serial No. 5X007162
NEC AC Adapter, SA45-3135-2128, ADP50 2084031533 R3 95 35 C2
Compaq Presario 1245 Series CM2000 Laptop, 1V9BCRDS36V
Compaq Adapter, Model YK-30050U, Part: 13A3546
175-Gallon Homemade Water Tank

RESOLUTION: APPROVE AD FOR TOWN "PLANNING BOARD MEMBER" POSITION

Motion made by _____, seconded by _____, that the Collins Town Board authorizes the Town Clerk to place the following ad for this position of Town Planning Board Member in the Gowanda/Lakeshore Pennysaver and News and the Springville Pennysaver for the weeks of May 24, 2025 and May 31, 2025 issues as follows:

Town of Collins

is accepting applications for
PLANNING BOARD MEMBER

Responsibilities include:

Participate in long-term planning efforts of the Town
Ensure developments align with Town's Comprehensive Plan
Review/make recommendations in land use/development proposals
Attend monthly meetings and occasional workshops/site visits

The position is part-time.

Must be a Town of Collins resident.

Applications available Monday - Friday at the Collins Town Hall.

14093 Mill Street, Town Website at: www.townofcollins.com

Applications accepted until Wednesday, June 4, 2025 at 4:00 PM
at the Town Clerk's Office

Applications may be delivered in person, by mail,

emailed to: collinstc@roadrunner.com

or faxed to: 716-532-3968

RESOLUTION: APPROVE AD FOR "CLERK TO THE TOWN JUSTICE" POSITION

WHEREAS, Town Justice Walter Cain has asked the Town Board to advertise for the position of Clerk to the Town Justice.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board authorizes the Town Clerk to place the following ad for this position in the Gowanda/Lakeshore Pennysaver and News and the Springville Pennysaver for the weeks of May 24, 2025 and May 31, 2025 issues as follows:

Town of Collins

is accepting applications for
CLERK TO TOWN JUSTICE POSITION

The position is part-time.

Preference given to Town of Collins residents.

Applications available Monday - Friday at the Collins Town Hall.

14093 Mill Street, Town Website at: www.townofcollins.com

Applications accepted until Wednesday, June 4, 2025 at 4:00 PM
at the Town Clerk's Office

Applications may be delivered in person, by mail,

emailed to: collinstc@roadrunner.com

or faxed to: 716-532-3968

RESOLUTION: WAIVE THE REQUIRED 30-DAY WAITING PERIOD FOR SUBMISSION OF AN ON-PREMISE LIQUOR LICENSE FOR TUB TOWN INCORPORATED

WHEREAS, Tub Town Incorporated is in the process of applying for a NYS Liquor License to sell beer, wine, and liquor at their 13981 Route 62, establishment in Collins, NY, and

WHEREAS, NYS Liquor License Consultant Justin Juliano, retained by Tub Town Incorporated, to expedite the application is requesting the Town of Collins to waive the 30-Day waiting period that is required prior to the submission of an On-Premises Liquor License.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board has no objections to the Liquor License Application submitted by Tub Town Incorporated and that the Town Board write a letter requesting that the 30-Day waiting period be waived.

RESOLUTION: AWARD CONTRACT FOR THE TOWN OF COLLINS WATERLINE INTERCONNECTION PROJECT

WHEREAS, the Town of Collins has resolved to undertake a capital improvement project to complete the waterline interconnection between the Town of Collins Water District No. 1 Water System and the Collins Correctional Facility Water System, and

WHEREAS, the Town of Collins has publicly advertised the above referenced project to solicit bids to complete the scope of work defined within the Contract Documents, and

WHEREAS, five (5) bids were received, opened, and read aloud at a bid opening at 2:00 PM on Thursday, May 8, 2025, and

WHEREAS, Matt Kolo Excavating LLC was the successful low-bidder for the combined total of the base bid (to test the existing waterline) and Alternate A-1 (to install proximately 10-feet of 12-inch waterline connecting the two systems).

WHEREAS, this project falls at a time when the Town has an existing contract open with Matt Kolo Excavating LLC for the drainage project and in order to allow for construction to proceed as soon as possible, MDA Consulting Engineers PLLC recommends this work be incorporated into that project via a Change Order.

NOW THEREFORE BE IT RESOLVED, that

1. The Town Board authorizes the award of the Contract to Matt Kolo Excavating LLC. in the amounts of \$28,146 for the base bid and \$18,504 for Alternate A-1, making a total contract price of \$46,650.
2. The Town Board authorizes the Town Supervisor to sign the Notice of Award for this contract.
3. The Town Board authorizes the Town Supervisor to sign the Change Order to be incorporated into the existing contract with Matt Kolo Excavating LLC.
4. This resolution shall take effect immediately.

RESOLUTION: APPROVE CONTRACTOR FOR THE TOWN OF COLLINS LIBRARY ENTRANCE SIDEWALK REPLACEMENT PROJECT

WHEREAS, the Town had MDA Consulting Engineers, PLLC develop a Request for Proposals document to be sent to contractors to receive quotes to replace the existing Library Entrance Sidewalk, and

WHEREAS, the Town received three (3) proposals, as listed below:

Valone Concrete and Excavating	\$14,700
Enders Contracting, LLC	\$19,500
Anastasi Trucking, Inc	\$22,600

WHEREAS, Valone Concrete and Excavating was the successful low-bidder at \$14,700.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby authorizes the award of the Contract to Valone Concrete and Excavating. in the amounts of \$14,700 and that the Town Supervisor be authorize to sign the contract.

RESOLUTION: APPROVE PURCHASE OF THREE NEW COMPUTERS

WHEREAS, all Town computers will be switched over to Windows 11 by Fall of 2025 and several older computers are not compatible with running Windows 11.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby authorizes the purchase of a Dell Opti Plex All-in-One (7420) Computer for the Town Supervisor's Office, a Dell Opti Plex Small Form Factor (7020) Desktop Computer for the Secretary to the Supervisor's Office, and a Dell Latitude (3550) Laptop Computer for the Town Planning Board Department through Dell Technologies at an estimated cost of \$2,482.74.

RESOLUTION: APPROVAL TO APPLY FOR A 2025 ERIE COUNTY MUNICIPAL PLANNING GRANT TO UPDATE THE TOWN OF COLLINS ZONING MAP

WHEREAS, the Erie County Department of Environment & Planning has announced that the 2025 Municipal Planning Grant Program is now open for applications and that applications will be accepted until 4:00 PM on May 15, 2025, and

WHEREAS, the Town of Collins wishes to update the Town's Zoning Map, a project that would qualify for funds through the Municipal Planning Grant Program.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves applying for a 2025 Municipal Planning Grant through Erie County in the amount of \$25,000 to be used for a project to produce a new updated Town Zoning Map and that the Town of Collins provide \$2,000 and in-kind services to the project.